



Request for Proposals

**PURCHASING OFFICE
CITY OF AUSTIN, TEXAS**

Language Proficiency Exam Services

RFP No.: JSD0129

Addendum No. 1

Date of Addendum: October 12, 2012

1.0 The following clarifications are provided in response to questions from potential respondents:

1. In 2.2, the City of Austin requires that results be reported as Pass/Fail – has a passing rating on any established proficiency scale (the ACTFL scale or the Interagency Language Roundtable scale, for example) been established? If so, what is the passing rating required? **No** If not, is the bidder expected to propose a method of establishing pass/fail levels for particular jobs and include appropriate pricing information in Attachment B? **Yes**
2. IN 2.8, the City requires a fixed testing site. Would the City be open to tests taking place in City offices, and being proctored by locally-approved City HR staff or line-managers. **No**
3. In 4.1 the City requires that testing be done face-to-face – would the City be open to proposals using telephonic speaking and web-based writing tests instead? **Yes**
4. In 5.0, c., the City requires resumes of examiners – would the City be open to general descriptions of the qualifications and certification procedures ensuring that skilled, certified testers are utilized, as it is at this stage impossible to identify the individual testers who would provide service? **Yes**

2.0 The proposal due date and time has been extended to October 19, 2012 @ 2:00 P.M.

3.0 All other terms and conditions will remain the same

BY THE SIGNATURES affixed below, Addendum No. 1 is hereby incorporated and made a part of the above-referenced Request for Proposal.

APPROVED BY: Steve Cocke
Steve Cocke, Buyer II
Finance and Administrative Services Department

ACKNOWLEDGED BY: _____
Bidder Authorized Signature Date

RETURN ONE (1) COPY TO THE PURCHASING OFFICE, CITY OF AUSTIN, TEXAS PRIOR TO BID OPENING OR WITH YOUR BID. FAILURE TO DO SO MAY CONSTITUTE GROUNDS FOR REJECTION OF YOUR BID.